



ORGANIZATIONAL OVERVIEW

Office of Legislative Affairs

(<http://legislative.nasa.gov>)

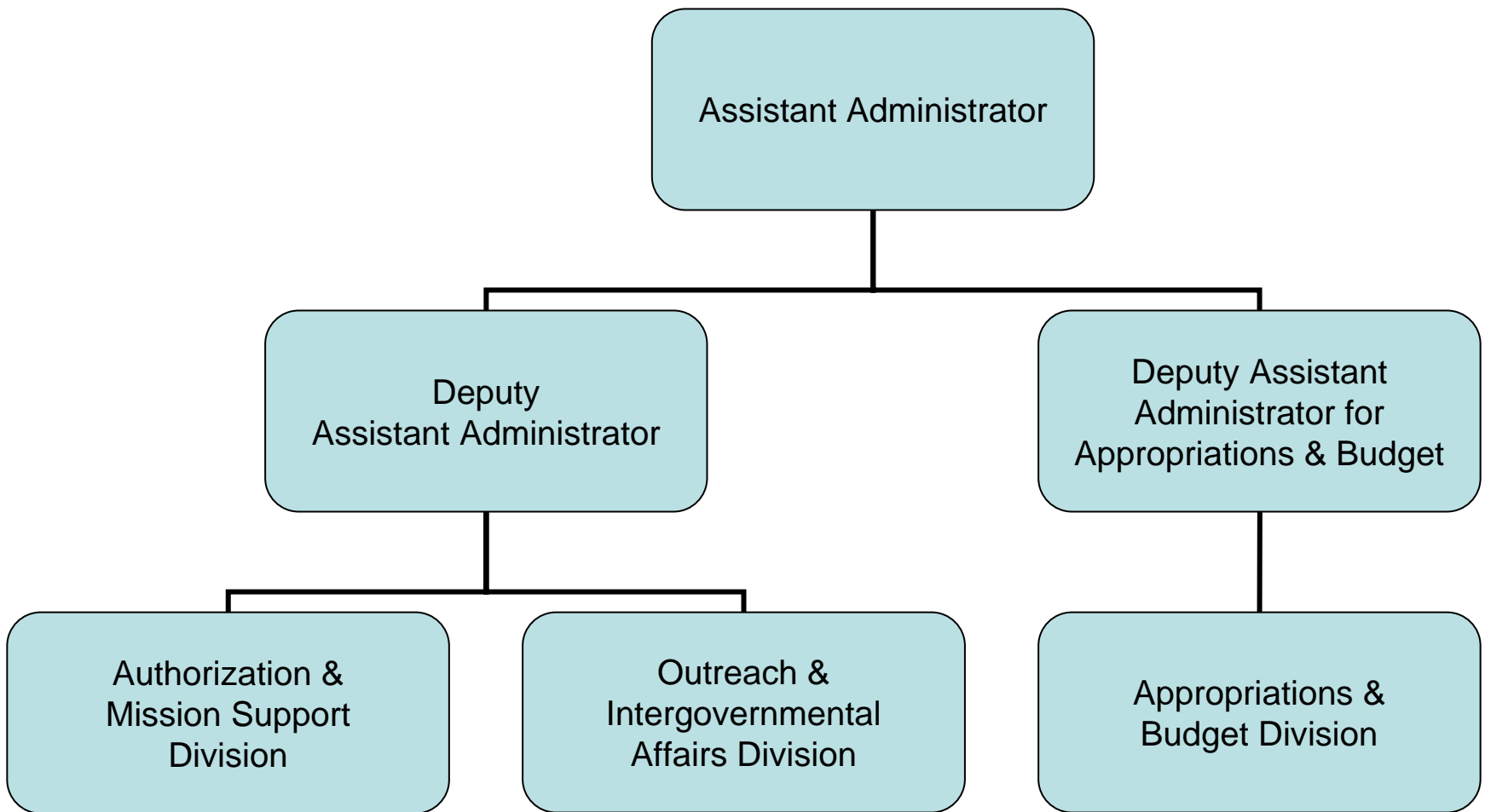
Updated February 21, 2006



Reorganization Objectives

- Streamline structure and assign clear responsibilities
- Reintegrate appropriations function within Office of Legislative Affairs (OLA)
- Embed legislative specialists in the four Mission Directorates: Science, Space Operations, Exploration Systems and Aeronautics Research
- Expand key Capitol Hill relationships
 - Authorization & Appropriations Committees
 - Center delegations
 - Leadership, caucuses, coalitions
 - Rank and file Members
 - Improve orientation for new staff and Members
- Broaden intergovernmental and industry outreach activities

Reorganized Office



OLA Senior Management



Front Office:

Assistant Administrator: Brian Chase

Deputy Assistant Administrator (Acting): Mike Kincaid

Deputy Assistant Administrator for Appropriations & Budget: Mary D. Kerwin

Division Directors:

Appropriations & Budget: Kristen Erickson

Authorization & Mission Support: Margaret Kieffer

Deputy Director: Karl Stehmer

Deputy Director for Mission Support: Debbie Hollebeke

Outreach & Intergovernmental Affairs: Rory Cooper

Appropriations and Budget Division



- Comprised of former Office of Chief Financial Officer (OCFO) and current OLA staff
- Co-located in OCFO
- Liaison to Appropriations Committee Members, staff and associate staff
- Liaison to Budget Committee Members, staff, and associate staff
- Liaison to Congressional Budget Office
- Manage development of all appropriations and budget documents for Committees on Appropriations; coordinate development of other budget documents with OCFO
- Manage Agency Operating Plan and reprogrammings
- Earmark tracking

Authorization & Mission Support Division



- Liaison with Mission Directorates and Mission Support Offices; Mission Directorate liaisons embedded and serve as single POC for all OLA activity and work in concert with embedded Public Affairs Officers to serve as the first level of strategic communications planning
- Liaison to Authorization Committee Members, staff, and associate staff
- Liaison to Congressional Research Service
- Inquiries & correspondence
- Primary liaison to field centers
- QFRs, hearing transcripts
- OMB legislative referrals
- Tracking, analysis, and research of NASA authorization legislation and other legislation of interest to the agency
- Technology (IT, web, databases, etc)

Outreach & Intergovernmental Affairs Division



- Liaison to state & local government
- Active outreach to rank & file Members of Congress
- PAO interface for special events
- Member trips & astronaut requests
- Liaison with industry, NGOs, trade associations, interest groups, and think tanks
- Coalition management
- Contract & grant notifications